

Please fill in this form and send it to us on online or to:

Hodge One Central Square Cardiff CF10 1FS
--

**Names(s) of account holder(s)**


**Bank/building society account number**

--	--	--	--	--	--	--	--

**Branch sort code**

--	--	--	--	--	--

**Name and full postal address of your bank or building society**

To: The Manager Bank/building society
Address
Postcode

**Instructions to your bank or building society to pay by direct debit**

**Service user number**

1	8	5	1	3	1
---	---	---	---	---	---

**Reference**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Instructions to your bank or building society**

Please pay Hodge Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Hodge and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date



**The Direct Debit Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Hodge will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Hodge to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Hodge or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Hodge asks you too
- You can cancel a Direct Debit at any time simply by contacting your bank or building society. Written confirmation may be required. Please also notify us.